

Report for: Cllr Beckford, Cabinet Member for Finance and Corporate

Item number: 6

Title: Administrative amendment to Merchant Acquirer Re-Procurement

Report authorised by: Taryn Eves – Corporate Director of Finance & Resources

Lead Officer: Enrico Borrello-Essa

Ward(s) affected: N/A

Report for Key/Non-Key Decision: Non-Key Decision

1. Describe the issue under consideration.

- 1.1. The 'Re-Procurement of Merchant Acquirer Services and award of Contract' report was initially approved by the Cabinet Member for Finance and Corporate Services on Wednesday, 6th May. However, following a review by legal colleagues of the contract, there was an administrative error in respect of the company referred to within the report (i.e. Global Pay and Global Payments).
- 1.2. Whilst the company traded as Global Payments, the correct legal company name for contracting purposes is GPUK LLP. Therefore, this report seeks to correct the administrative error in the original report and replace any previous reference to Global Pay or Global Payments with the contracting entity GPUK LLP.

2. Cabinet Member Introduction

N/A

3. Recommendations

The Cabinet Member for Finance and Corporate Services is asked to:

- 3.1. Note the administrative error in the original report referring to Global Pay and Global Payments;
- 3.2. Approve the administrative amendment to the correct legal entity being GPUK LLP for the purposes of awarding and entering into the contract as originally approved by the Cabinet Member for Finance and Corporate Services on 6th May 2026.

4. Reasons for decision

- 4.1. The name of the company referred to in the initial report is incorrect and the Council is unable to proceed to enter the contract until the name is amended to the correct legal entity.

5. Agreeing a Formal Contract

- 5.1. By re-procuring the Council's merchant acquiring services via CCS Framework 6325 with the existing provider, we will secure materially improved commercial terms and address a significant budget pressure.
- 5.2. To ensure we can proceed with the re-procurement, approval is therefore sought from the Cabinet Member for Finance and Corporate Services to amend the original report and replace any previous reference to Global Pay or Global Payments with the contracting entity GPUK LLP.

6. Statutory Officer Comments (Director of Finance (procurement), Head of Legal and Governance, Equalities)

6.1 Finance

Finance note the administrative amendment and confirm no changes to the finance comments as stated in the original report.

6.2 Procurement

Strategic Procurement has been consulted during the preparation of this report and is supportive of the administrative amendment outlined herein. There are no additional procurement comments beyond those included in the original report.

6.3 Legal

- 6.3.1 Pursuant to the General Powers of Competence under the provisions of Section 1 of the Localism Act 2011, Cabinet has powers to amend an administrative error in a report and as such the recommendation in paragraph 3.2 of the report is in line with law.

- 6.3.2 Further to paragraph 6.3.1 above, and pursuant to the provisions of the Council's CSO 0.08, Cabinet Member may exercise the power reserved for Cabinet with the agreement of the Leader and as such the recommendation in paragraph 3 of the report seeking approval from the Cabinet Member for Finance and Corporate Services in paragraph 3 of the report is line with law so long as the Cabinet Member is taking the decision with the agreement of the Leader.

- 6.3.4 The Director of Legal and Governance (Monitoring Officer) see no legal reasons preventing the approval of the recommendation in the report

6.4 Equalities

Equalities note the administrative amendment and confirm no changes to the equalities comments as stated in the original report.

7. Use of Appendices

Re-Procurement of Merchant Acquirer Services and award of Contract report
dated 6 May 2026 - Appendix 1